

4 June 2019

Christine Petersen and Margaret Sonnenfeld
Department of Biological Sciences

Dear Christine and Margaret:

On behalf of the Centre for Excellence in Learning & Teaching, I am pleased to inform you of the success of your application for an Emerging SoTL Scholar Grant. Your research project, “Integrating case studies with laboratory investigation improves deep learning - Skateboards, roundabouts and blood” (the Project), which aims to explore the use of case studies to foster deep learning of core biological concepts, is considered successful for the \$1500 grant.

Funds may be used only for the Project and purposes described in the application. Please review the following conditions for the award:

1. **Use of Funds:** Expenditures may be made only for those cost elements identified in the application. Minor transfers of funds from one budget category to another may be permitted. Major transfers or the use of funds for a previously unspecified expense or a new budget item requires prior approval by CELT.
2. **Term:** The usual term of an award is 24 months. Requests for extensions should be submitted to CELT. The total term, including any extension granted, may not exceed 30 months.
3. **Reports:** A short report on the work funded must be submitted to the CELT within two months of the termination date. Award recipients will be asked to present a public lecture, poster, or workshop, or other form of presentation on the Project. Subsequent applications can be considered only after receipt of satisfactory final reports.
4. **Equipment & Library Acquisitions:** Equipment or library materials such as books, journals, reports, microfilm, etc., acquired with these grant funds are the property of the University. Upon completion of the Project, these items are to be transferred to the control of the applicant's Department or the Library, or at CELT's request, to some other Department or unit within the University.
5. **Cohort Group Participation:** All Emerging SoTL Scholar Grant holders are invited to two retreats (one for each year that the grant is active) and monthly cohort gatherings. At least one grant holder from each Project is expected to participate in the retreats. Retreats will normally happen in the last week of June. This year's retreat is scheduled for June 24-25 and will take place at TRU's Kamloops campus. If you have not already done so, please [register for the retreat here](#).
6. **Ethics and External Partners:** If your project requires approval by the Human Ethics Review Board, approval must be received before funds will be released. If external partners and investigators are named in your Project, they must also obtain research ethics approval for working with human subjects from their home universities.
7. **Research Assistants:** Research assistants paid from this grant must be TRU students.

As noted above, we will be arranging regular meetings of all SoTL grant holders at a mutually-convenient time to assist with the development and overall success of the Project. Notification of these meetings will be sent by email.

... 2/2

We trust that you will use your best efforts to ensure a successful outcome as a result of this undertaking. Please acknowledge the CELT's assistance on all written materials relating to the Project.

Yours truly,

A handwritten signature in cursive script that reads "Catharine Dishke Hondzel".

Catharine Dishke Hondzel
Director, Centre for Excellence in Learning and Teaching

CC: Tom Dickinson, Dean, Faculty of Science
Nancy Flood, Matthew Reudink, and Jonathan Van Hamme, Co-Chairs, Department of Biological Studies